



Wedding Contract and Agreement

Thank you for choosing POPsuxbySamara as your preferred desert wedding selection. Our goal is to offer artistically designed sweets, with flavors that POP. We will do whatever we can within the confines of this contract to make your cake and event as special and wonderful as possible.

Please review the following terms and conditions:

Acknowledgement:

- Please be sure that you initial where indicated to acknowledge that you understand the policies of each topic.
- This is to acknowledge that I have received a copy or am able to access a copy of the POPsuxbySamara Wedding Contract and Agreement Handbook either on-line at www.popsuxbysamara.com or through a representative of POPsuxbySamara.

Pricing:

- CakePOP pricing starts at \$18 per dozen for basic CakePOPs. Any intricate designs, accents, shaping decorations, etc. will increase the price of your CakePOPs. Please visit our menu at www.popsuxbysamara.com for pricing on POPs and/or other Treats. Each order is priced on a per customer basis – POPsuxbySamara will notify you within 24-72 hours with a quote for your desired treat order.

Payment and Deposit:

- Tasting and Consultations are offered for a non-refundable fee of \$25.00. Please see Tasting and Consult.
- An initial deposit of \$100.00 reserves your event date and non-refundable.
- The balance of your total is due **NO LATER THAN 45 DAYS PRIOR TO YOUR EVENT DATE!**
- Any order placed within four (4) weeks of your event requires payment-in-full and when this contract is signed. _____ **initials**
- All orders placed within four (4) weeks will have an additional *RUSH FEE OF \$50.00, NON-REFUNDABLE*
- Please make checks payable to: POPsuxbySamara or pay via credit card with Square Invoice online-email will be sent.

Cancellations and Changes:

- Cancellations are only accepted forty-five (45) days prior to the date of your event. All refunds will be sent to the appropriate address noted on page 1 within 2 weeks of cancellation. No monies will be refunded if your order is cancelled with less than forty-five (45) days until your event. Changes to your order will be accepted forty-five (45) days or more prior to your event date. After this date, no changes can be made to the items agreed upon in this contract. Also, any materials (photos, designs, ribbons, color schemes, etc.) must be received forty-five (45) days or more prior to your event date.
- The balance of your total is due **NO LATER THAN FORTY-FIVE (45) DAYS PRIOR TO YOUR EVENT DATE!**



- Any order placed within four (4) weeks of your event requires payment-in-full and when this contract is signed or acknowledged online. _____ **initials**
- All orders placed within four (4) weeks will have an additional *RUSH FEE OF \$50.00, NON-REFUNDABLE*
- An initial deposit of \$100.00 reserves your event date and non-refundable. _____ **initials**

Wedding CakePOP and/or Treat Delivery and Set-up

- We strongly recommend having your CakePOPS and other Treats delivered to your event. All delivery and applicable set-up fees will be noted on page 1. Please be sure to include any pertinent delivery and set-up instructions for your event (i.e.: separate delivery entrance, time of delivery, location of set-up, etc.). After set-up at your event is complete, POPsuxbySamara will not be responsible for any mishandling of your CakePOPs and/or Treats, including but not limited to: temperature, bumping, scraping, touching, moving, etc. If you must pick-up your CakePOPs, POPsuxbySamara will have your cake placed in a box for transport. Once the CakePOPs and/or treats have left our premises, we are no longer responsible for any wrongdoing. _____ **initials**
- Delivery is assessed at \$.56 per mile to and from your venue.
- Set-Up: POPsuxbySamara will arrive at your event with the requested arrival time per your venue or wedding coordinator's instruction, typically 1-2hrs prior to your event. Your CakePOPs and/or Treats will be delivered and displayed as discussed in your consultation. A \$25.00 fee will be assessed.
- Pick-Up: POPsuxbySamara will arrive based on your venue or coordinator's instructions, typically 15-30minutes after your event has finished. We will tear down our initial set up and box any remainder items leftover from your event. Any Stand Rentals or display items will be removed and returned safely to POPsuxbySamara's onsite location. A \$25.00 fee will be assessed.
- If you chose to "ADD" Set-Up and Pick-Up combined, a discount of \$15 will be applied, for a total of \$35.00.

Non-Edible Items

- POPsuxbySamara will not be responsible for any non-edible items (silk flowers, pearls, ribbons, etc.) placed on/or by your CakePOPs and/or treats. All non-edible items are to be provided by you; we will gladly decorate and place these items on your cake as you wish, however it is your responsibility to remove them before the CakePOPs and/or treats is consumed. _____ **initials**
- Fresh Flowers are not a food product, and may contain pesticides, insects, dirt and other contaminants.

Stand Rentals

- POPsuxbySamara will rent your customized Wedding Stand for \$35-50.00 which will be quoted and included with your invoice. By renting this stand you understand you are fully responsible for returning the stand within 10-14 days after your Wedding Event, unless other arrangements are made or you have requested a Pick Up.
- Damaged Stands will result in billing of the full amount of the stand.
- POPsux may elect to request a security deposit in the form of a check for the total value of the stand not to exceed \$750.00. Once the Stand has been returned, your check will be returned via mail or shredded onsite with POPsuxbySamara.
- You may choose to purchase your customized wedding stand, purchase price may be discussed with POPsuxbySamara.



Please sign below to acknowledge that you and your party have reviewed this contract in its entirety, including all pricing, policies and pertinent event and contact information. You are fully responsible and aware that you have provided POPSUXbySamara with the correct event date, time, location/venue, treat selection and display instructions.

Bride/Spouse 1 **Date**

Groom/Spouse 2 **Date**

Responsible Party other than Bride/Groom or Spouse **Date**



Bride/Spouse 1 Information

Name:
Address:
Phone:
Email:

Wedding Coordinator

Name:
Address:
Phone:
Email:

Groom/Spouse 2 Information

Name:
Address:
Phone:
Email:

Responsible Party/Payee

Name:
Address:
Phone:
Email:

Event Information

Venue:
Address:
Phone:
Date:
Time:
Delivery Time:
Notes:

Payment Information

Deposit:
Set-Up: Pick-Up:
Delivery Fees:
Stand Rental/Purchase:

CakePOPs:



Please Select from the Following Items:

Basic, Custom, Characters, Bride and Groom
Infused , Gluten Free

Design/Color:

Total:

TREATS:

Please Select from the Following Items:

CHOCOs, MallowPOPs, Mini Rice Krispy Treats/Reg Rice Krispy Treats, Pretzel Rods, Suckers: Hard
Candy /Chocolate, Other

Design/Color:

Total:

STAND SELECTION: